



Application for a Permit to Operate a Temporary Food Service Establishment

No person shall operate a food service establishment without having a permit issued by the Cabinet for Health Services.

All food shall be prepared on-site after the temporary permit is issued. Food prepared in a health department licensed kitchen located outside of the Northern Kentucky district must receive approval from this office prior to the event. Please include a copy of your operating permit and the last regular inspection with this application.

Application and fee SHALL BE submitted at least 3 business days prior to the operating date. Vendors who do not meet the above stated requirement will not be permitted to operate. Cancellation of permits must be done 24 hours in advance in order to receive a refund.

Permit valid for up to 14 consecutive days per event location. See fee schedule below. Unable to renew for 30 days.

Temporary permit fee: \$60.00 (1-3 days) \$90.00 (4-7 days) \$125.00 (8-14 days)

Cash Check (Payable to NKY Health Department)

Money Order

Credit Card (Visa, MC, Discover):

Number: _____

Expiration _____

Event: _____

Date(s) of operation: _____ Inspection date & time: _____

Event location: _____
Street Address City State ZIP Code

Event coordinator name: _____ Phone number: _____

Establishment (Booth) name: _____

Owner: _____ Phone number: _____

Owner's address: _____
Street Address City State ZIP Code

Complete menu

Menu Item	Equipment used for cooking	Equipment used for cold or hot holding

Applicant's signature: _____ Date: _____

Please return completed application with required fee to:
8001 Veterans Memorial Drive, Florence, KY 41042

For official use only

Permit number: _____

Date received: _____