

# City of Walton Hall Rental Agreement

**Renter name/address:** \_\_\_\_\_

**Renters Phone Number:** \_\_\_\_\_

**Party Date/Time/Purpose:** \_\_\_\_\_

Your event at the Walton Senior Center, 44 N. Main St., Walton, Kentucky is subject to the terms and conditions outlined below. Please read it carefully. The City of Walton shall provide a clean, presentable and useable hall for use by renter. Renter shall be solely responsible for all services including catering, entertainment, security and admission. Renter shall vacate premises in the same condition as delivered. Renter shall comply with the terms and conditions below, failure to do so will result in loss of security deposit.

## Rental Rates

- Renter shall submit \$100 refundable security deposit at the time of initial reservation. This will finalize your preferred rental date.
- Renter agrees to give The City of Walton \$265 rental fee no later than 2 weeks before rental date.
- All rental events must conclude no later than 8 o'clock P.M.
- Any cancelations must be made 2 weeks before reserved date. This will allow rental to another party.
- Failure to give proper notice will result in forfeit of your deposit.
- The rental is a one-day occasion. Therefore, any decorating and all cleanups must be done on the same day as rental day.

## Renter's Clean up Responsibilities:

- Renter shall be responsible for all removal of trash. Including inside restrooms. An outside dumpster is available on the side of the senior center.
- All tables and chairs must be put back the way they were found when renter arrives. This includes any extra chairs hung back up on hanger located in the mop room.
- All counters, sinks, bathrooms and floors shall be wiped off, swept and mopped.
- Make sure all equipment is turned off. (Stove, steam table, etc.)
- All decorations inside and outside must be taken down. This includes tape. No extra holes are to be put in the walls.
- There is to be no smoking, alcoholic beverages and or illegal drugs on premises.
- Turn off lights and fans. Turn off switch to lock the Auto open front door when exiting building.

If a renter experiences a problem with the facility during the event, they should call 859-485-0600

**Date security deposit was paid:**

**Amount of security deposit: \$100.00**

**Date rental fee was paid:**

**Amount of rental fee: \$265.00**

**HALL RENTAL AGREEMENT – ADDITIONAL PROVISIONS**

1. The Walton Senior Center (the “Center”) shall be occupied solely by Renter and Renter’s guests.
2. The maximum number of people permitted in the Center at any time is one hundred (100) if the tables are in use. If the tables are removed, the maximum number permitted is one hundred fifty (150).
3. No one is permitted in the basement of the Center for any reason whatsoever.
4. No animals other than seeing-eye dogs are permitted inside the Center.
5. Parking is permitted on the paved parking area only. At no time shall any vehicle be driven on or parked on any unpaved area of City property.
6. Renter and all guests shall comply with and abide by all federal, state and local laws and regulations.
7. The City of Walton (the “City”), its officers, employees and agents, shall not be responsible for damages to personal property and/or loss of personal property of anyone on the Premises (which includes the Center, the parking area, and all contiguous property owned by the City) before, during, or after the rental event (the “Event”).
8. The City, its officers, employees and agents, shall not be liable for any personal injury sustained by Renter and/or their guests, including uninvited guests, before, during or after the Event from any cause whatsoever, including the condition of the Premises, whether from ice, snow, rain, water, or from any other cause. Renter agrees to indemnify, defend and hold harmless the City, its officers, employees and agents, from any liability whatsoever, including court costs and attorney’s fees, arising out of Renter’s use of the Premises.
9. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky. The venue for all legal actions and proceedings arising out of this Agreement shall be exclusively in the state court in Boone County, Kentucky.

I/we have read, understand and agree to these provisions of the City of Walton Hall Rental Agreement.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

If Renter is a corporation or LLC:

Legal Name of Company: \_\_\_\_\_

Title of person signing: \_\_\_\_\_