

**CITY OF WALTON, KENTUCKY
ORDINANCE NO. 2024-04**

AN ORDINANCE OF THE CITY OF WALTON, KENTUCKY, AMENDING THE CITY OF WALTON CODE OF ORDINANCES IN ORDER TO PROVIDE A PROCEDURE FOR SOLICITING, OBTAINING AND APPROVING BIDS BEFORE ANY CONTRACT IS ENTERED INTO OR PURCHASE MADE USING CITY FUNDS OF MORE THAN TWENTY THOUSAND DOLLARS (\$20,000); AND PRESCRIBING THE CONTENTS FOR THE BIDS AND ANY INVOICES SUBMITTED FOR PAYMENT BY THE SUCCESSFUL BIDDER AND ANY CONTRACTOR PERFORMING WORK FOR THE CITY.

BE IT ORDAINED BY THE CITY OF WALTON, KENTUCKY AS FOLLOWS:

SECTION ONE

A new Section of the City of Walton Code of Ordinances is hereby created to read as follows:

Before any contract is entered into or purchase made using City funds of more than Twenty Thousand Dollars (\$20,000), the following procedure shall be followed:

- A. If the contract or purchase involves an expenditure of more than Forty Thousand Dollars (\$40,000), the City shall first publish a newspaper advertisement to solicit and obtain written sealed bids; or**
- B. If the contract or purchase involves an expenditure of more than Twenty Thousand Dollars (\$20,000) but less than Forty Thousand Dollars (\$40,000), the City shall first contact prospective bidders to solicit and obtain written bids; and**
- C. In either event, the bids shall be evaluated and discussed at a City Council Meeting, and the Mayor and City Council shall select the successful bidder.**
- D. Any bid or proposal shall include an itemization of the specific items of the work to be performed, the cost or expense for each item of work, and the timing of performance for each item of work.**

E. Any invoice submitted for payment shall include a list of the items of work performed, a list of costs or expenses for each item of work performed, and the date(s) that each item of work that was performed.

SECTION TWO

All ordinances or parts of any ordinances in conflict herewith, to the extent of the conflict, if any, are hereby repealed.

SECTION THREE

If any sentence, clause, section or part of this ordinance or the application thereof to any particular situation is, for any reason, found to be unconstitutional, illegal or invalid, the invalidity of any provision of this Ordinance shall not affect the validity of any other provisions hereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of that provision determined to be invalid.

SECTION FOUR

This ordinance may be read and published in summary form.

PASSED AND APPROVED ON FIRST READING BY 6 OF 6 MEMBERS OF CITY COUNCIL ON THE 27TH DAY OF MARCH, 2024; AND PASSED AND ADOPTED BY 6 OF 6 MEMBERS OF CITY COUNCIL ON THE 1ST DAY OF APRIL, 2024, AND WAS THEREAFTER APPROVED BY THE MAYOR AND ORDERED PUBLISHED IN SUMMARY FORM.

APPROVED:

GABRIEL D. BROWN, MAYOR

ATTEST:

GEVANA HICKS, CITY CLERK

DATE OF PUBLICATION: April 1, 2024