

WALTON AND UNION JOINT CODE ENFORCEMENT BOARD MEMBER

Minimum Qualifications: Members serving on the Joint Board shall have resided within the boundaries of the Party they represent for a period of at least one (1) year prior to the date of the member's appointment, and shall reside therein throughout their term in office.

Legal Authority: Members and alternate members shall meet all the qualifications and be subject to all the requirements of KRS 65.8801 to KRS 65.8840

Term of Office: The City of Walton shall appoint one member for a term of one year and one alternate member for a term of two years. *All subsequent appointments shall be made for a term of three (3) years. Vacancies shall be filled, and members may be removed, in accordance with KRS 65.8811.*

Appointing Authority: The parties shall appoint members and alternate members to serve on the Joint Board by their respective executive authority with approval of their respective legislative body.

Oath of Office: All members of the Joint Board shall, before entering upon the duties of their office, take the oath of office prescribed by Section 228 of the Kentucky Constitution

Compensation: Members and alternate members shall be compensated at the rate of fifty dollars (\$50.00) per duly-constituted meeting they attend as a participating member and shall be reimbursed for expenses as approved by the Joint Board.

Meetings: Regular Board of Adjustment meetings are usually held on first Wednesday of each month at 6:00 or 7:00 p.m. in the respective legislative jurisdiction. Walton and Union Joint Code Enforcement Board meet on an as-needed basis.

Organization: The parties shall appoint members and alternate members to serve on the Joint Board by their respective executive authority with approval of their respective legislative body. The Joint Board shall consist of three (3) members and two (2) alternate members.

Duties: The Joint Board shall have the powers to:

- (1) Adopt rules and regulations to govern its operations and the conduct of its hearings;
- (2) Conduct hearings, or assign a hearing officer to conduct a hearing, to determine if there has been a violation of an ordinance over which it has jurisdiction. Any Joint Board members, including the chairman, may also be assigned to conduct hearings on behalf of the Joint Board.
- (3) Subpoena alleged violators, witnesses, and evidence to its hearings. Subpoenas issued by the Joint Board may be served by any Code Enforcement Officer;
- (4) Take testimony under oath. The chairman, or an assigned hearing officer, shall have the authority to administer oaths for the purpose of taking testimony.
- (5) Make findings of fact and issue orders necessary to remedy any violation of a party's ordinance or code provision which the Joint Board is authorized to enforce; and
- (6) Impose civil fines for violations of the respective ordinances of the parties that conform to the requirements of KRS 65.8808 over which the Joint Board has jurisdiction.

The Joint Board shall not have the authority to enforce any ordinance of which the violation constitutes a criminal offense under any provision of the Kentucky Revised Statutes, including, specifically, any provision of the Kentucky Penal Code and any moving motor vehicle offense.

All hearing officers, including members of the Joint Board who serve as hearing officers, must obtain training related to the conduct of administrative hearings in accordance with KRS 13B.080. Training hours shall comply with the requirements set forth in 40 KAR 5:010.